

Forward Plan

for the four-month period commencing on

1st May 2024

published on 2nd April 2024



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive (9)

Leader of the Council - Councillor Mike Bell: External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons: Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

Executive Member for climate, waste and sustainability – Councillor Annemieke Waite: • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Green energy • Climate Emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

Executive Member for homes and health – Councillor Jenna Ho Marris: • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

Executive Member for highways and transport – Councillor Hannah Young: • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy • Parking strategy including parking operational management

Executive Member for adult services and stronger communities – Councillor Roger Whitfield: • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

Executive Member for safety in the community – Councillor James Clayton: • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford: • Placemaking delivery • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal including Sovereign • Birnbeck Pier project • Grove Park, High Street and wayfinding levelling up projects

Executive Member for culture and leisure – Cllr Mike Solomon: • Culture strategy and relationships with key partners including Arts Council England and Super Culture • Heritage Action Zones • Weston Hillfort project • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management and investment, including Marine Lake and Tropicana • Concessions • Crematoria and cemeteries

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

May 2024

1. Council and Executive Items
(NB No Executive meeting in May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
14/05	Contract award for Banwell bypass design and build contract (new entry)	COU83 Banwell bypass stage 2 gateway decision https://n-somerset.moderngov.co.uk/documents/s5290/05%20Full%20Council%20-%20Bypass%20Gateway%20Decision%20stage%202%20FINAL.pdf	Council	No	Informal TCC Panel meeting 22/04/2024	Katie Park 07771947034
14/05	Support Services Partnership 2025 – “Contract 3: ICT” Commissioning and Procurement Plan (new entry)	To be confirmed	Council	No	TCC Scrutiny working group established	Stuart Anstead

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05	<p>A38 MRN Scheme Contract 1 works package A – Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March-April, May, August, September, November 2023 and January, February and April 2024 – previously one contract) moved to June 2024</p>	<p>Director Decision: 19/20-DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan – Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n-somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered Transport, Climate and Communities P&S Panel following OBC approval from DfT.</p>	<p>Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n-somerset.gov.uk</p>

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01/05	<p>A38 MRN Scheme Contract 2 works package B – Contract Award of D&B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January, February and April 2024 – previously one contract) moved to June 2024</p>	<p>Director Decision: 19/20-DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf OBC Commissioning and Procurement Plan – Exec Member Decision DP270 Decision (n-somerset.gov.uk) A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk) DP 22/23 95 signed (n-somerset.gov.uk) DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk) Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	<p>Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n-somerset.gov.uk</p>

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01/05	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January, February, and April 2024) moved to June 2024	<p>Director Decision: 19/20-DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>OBC Commissioning and Procurement Plan – Exec Member Decision DP270 Decision (n-somerset.gov.uk)</p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding – Full Council/Exec Member: COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm North Somerset Council (moderngov.co.uk)</p> <p>DP 22/23 95 signed (n-somerset.gov.uk)</p> <p>DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</p> <p>Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. DP423 (n-somerset.gov.uk)</p>	Director of Place	No	<p>The Place P&SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&SP on 31st May 2022 and a further written briefing was provided on 8th December 2022. A briefing will then be offered to Transport, Climate and Communities P&SP following OBC approval from DfT.</p>	Jason Reading, Senior Project Manager, Place Directorate Jason.reading@n-somerset.gov.uk

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01/05	Contract Award Decision for BSIP Real Time Information (RTI) (new entry)	BSIP Commissioning Plan – Report to Full Council 12 July 2022.	Director of Place (key decision)	No	Ongoing engagement and previously briefed in Summer 2023	Contact: Alex Topham Alex.Topham@n-somerset.gov.uk
01/05	Approval of concept Design for A370 Backwell crossroads signals (moved from April)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/05	Approval of concept Design for A369 Rownham Hill / Abbots Leigh Road (moved from April)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/05	Approval of concept Design for Queensway signals / B3440 (moved from April)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk

01/05	Approval of concept Design for Moor Lane / Central Way roundabout (moved from April)	Bus Service Improvement Plan (BSIP) - Contract Award of Design and Build Contractor: https://n-somerset.moderngov.co.uk/documents/s5141/11%20Bus%20Service%20Improvement%20Plan%20Design%20and%20Build%20Contractor.pdf	Executive Member – Cllr Young	No	Ongoing engagement and previously briefed in Summer 2023	James Padgham James.padgham@n-somerset.gov.uk
01/05	Updated procurement plan for the design and build of Banwell bypass (new entry)	August 2020 Procurement Plan for the D&B of Banwell bypass https://www.n-somerset.gov.uk/sites/default/files/2020-08/DE106%20Procurement%20Plan%20HIF%20Banwell%20Bypass%20signed.pdf	Executive Member – Cllr Bell	No	Informal TCC Panel meeting 22/04/2024	Katie Park 07771947034
01/05	Wraxall and Failand Neighbourhood Plan. Consideration of examiners modifications and approve for referendum (new entry)	Examiners Report and <u>Wraxall and Failand Neighbourhood Development Plan</u>	Executive Member – Cllr Canniford	No	PEP Chairperson consulted 12 December 2023.	Celia Dring Celia.dring@n-somerset.gov.uk Claire Courtois Claire.courtois@n-somerset.gov.uk

June 2024

1. Council and Executive Items

(NB No Council meeting scheduled for June. Executive meeting has now been rescheduled to JULY, there is NO June meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
19/06	Approval of the School Place Planning Strategy 2024—2027 (meeting now rescheduled to July)	CYPS Policy & Scrutiny Panel Scrutiny Working Group Papers—8 December 2024 CYPS Policy & Scrutiny Panel Scrutiny Working Group Paper—May 2024 Public consultation—link to be provided later	Executive	No	CYPS Policy & Scrutiny Panel— School Organisation Working Group	Contact: Sally Varley (01275 884857)
19/06	Street Lighting Contract Commissioning Plan (meeting now rescheduled to July)	Street Lighting Contract Commissioning Plan	Executive	No	Informal Meeting has been agreed with Chairman Cllr Bridger. Date of Meeting to be confirmed but will be late February.	Mark Cogan Mark.cogan@n-somerset.gov.uk
19/06	Winterstoke Road Bridge design and Construction services (Reverted to report to April Executive delegating decision to Executive Member)	None	Executive	No	TCC scrutiny engagement February / March 2024	Jason Reading Jason.reading@n-somerset.gov.uk

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01/06	Contract Award for the delivery of an expansion to the buildings at Clevedon School to meet local place needs (previously listed for June, September, December 2023, January, and March 2024—now moved to September)	<p>Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services—School's Capital Programme— Committee Report NSC (modern.gov.co.uk)</p> <p>Commissioning and Procurement Plan Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf</p>	<p>Director of Place</p> <p>Moved from 21/06/23 Executive to Director Decision</p>	No	<p>Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services—School's Capital Programme— Committee Report NSC (modern.gov.co.uk)</p> <p>Reports to CYPS School Organisation Steering Group Being planned for June 2023</p>	<p>Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admissions Service sally.varley@n-somerset.gov.uk</p> <p>Jonathan Hughes Senior Project Manager Jonathan.hughes@n-somerset.gov.uk</p> <p>David Peacock Senior Project Manager David.peacock@n-somerset.gov.uk</p>

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July 2024

1. Council and Executive Items

(NB Executive meeting scheduled for July – changed from June)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
09/07	NSEC Shareholder update	https://n-somerset.moderngov.co.uk/documents/s4774/18.0%20NSEC%20shareholder%20update%20to%20Council.pdf	Council	No	Item for noting but will be taken to TCC Scrutiny Panel 27/06/2024	Amy Webb Amy.Webb@n-somerset.gov.uk
09/07	MetroWest Phase 1 – Authorisations to enable project construction (new entry)	Report to Council 9 th January 2024	Council	No	Scrutiny-led All-Member briefing to be arranged prior to the Council meeting	Contact: James Willcock James.Willcock@n-somerset.gov.uk
17/07	Approval of the School Place Planning Strategy 2024 – 2027 (moved from rescheduled June meeting)	CYPS Policy & Scrutiny Panel Scrutiny Working Group Papers – 8 December 2024 CYPS Policy & Scrutiny Panel Scrutiny Working Group Paper – May 2024 Public consultation – link to be provided later	Executive	No	CYPS Policy & Scrutiny Panel – School Organisation Working Group	Contact: Sally Varley (01275 884857)
17/07	Street Lighting Contract Commissioning Plan (moved from rescheduled June meeting)	Street Lighting Contract Commissioning Plan	Executive	No	Informal Meeting has been agreed with TCC Chairperson Cllr Bridger. Date of Meeting 4 April.	Mark Cogan Mark.cogan@n-somerset.gov.uk
17/07	Decision on whether to adopt 1) the new parking management strategy, 2) introduce charges to new car parks/ on-street locations, 3) introduce a new short-stay parking permit	Parking management strategy consultation	Executive	No	PEP Task finish group - 4 meetings: 15/3, 10/4 (others tbc)	Steve Thorne Steve.Thorne@n-somerset.gov.uk

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
17/07	Decision on whether to change to 3-weekly residual waste collections	Public consultation for introducing 3 weekly residual waste collections.pdf	Executive	No	Details to be confirmed	Colin Russell Colin.Russell@n-somerset.gov.uk
17/07	Q4 Performance Management Update (new entry)	Organisational priorities North Somerset Council (n-somerset.gov.uk) Risk Management Strategy (n-somerset.gov.uk)	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.	Emma.diakou@n-somerset.gov.uk Jo.belbin@n-somerset.gov.uk

2. Executive Member Items and Director Key Decisions

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01/07						

August 2024

1. Council and Executive Items

(NB: NO Council or Executive Meeting scheduled in August)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
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2. Executive Member Items and Director Key Decisions

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01/08						